

COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND

About the Fund

The Community Infrastructure Levy (CIL) is a tool for local authorities in England and Wales to support the development of their area. CIL is a charge levied by local authorities on new development in their area. A portion of CIL receipts is allocated for Neighbourhood CIL.

Neighbourhood CIL is available to spend on priorities within the local community and Barnet Council has allocated the responsibility for this process to the three Area Committees.

The spending of CIL is to support the development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area.

Who can apply and how to apply

For ease of use and clarity the following form sets out the *eligibility criteria, application process and terms and conditions* in detail.

The first step in the process is to secure the sponsorship of a Ward Member for the relevant Area Committee for your application. The Ward Member will be able to raise a Members Item for CIL funding at an Area Committee. Please do not complete this form unless you have Ward Member support.

For clarity, the Area Committee review Members Items for CIL funding and make the decision to approve, reject or defer an application. The decision of the Area Committee is final.

When to apply

Area Committees meet regularly, and the dates can be found from the links to each Committee listed this form. The application process to secure sponsorship, complete this application and for Officers to undertake relevant review of the scheme for Committee scrutiny should expect to commence around 3 months prior to the targeted Committee date.

BARNET - AREA COMMITTEE **COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND**

GRANT APPLICATION FORM

Part 1: Contact Details

Name of organisation	
Cromer Road School Association (CRSA)	
Organisation address	
Address & postcode:	Cromer Road Primary School Cromer Road, New Barnet EN5 5HT
Organisation website (if applicable):	www.crsa.online
Organisational Company Registration/Charity Number:	1074964
Primary contact for this application	
<i>The primary contact must be a trustee, director or member of the management committee</i>	
First Name:	Sonya
Last Name:	Grimwade
Position:	Trustee
Telephone number:	020 8449 3492
Mobile number:	
Email address:	gardenproject@crsa.online
Secondary contact for this application	
First Name:	Gemma
Last Name:	Patten
Position:	Co-Chair
Telephone number:	020 8449 3492
Mobile number:	
Email address:	chair@crsa.online

Part 2: Eligibility Criteria

To be eligible, the application must meet the following criteria
<ul style="list-style-type: none">• The scheme will require the support of a Ward Member and must be submitted to the Area Committee by the Ward Member Your Councillors (moderngov.co.uk)• The scheme must fall within the Area Committee CIL funding priorities

- The scheme must be located within the borough and offer a wide community benefit
- The scheme must comply with the regulations in that it “supports the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure...or anything else that is concerned with addressing the demands that development places on an area”.
- The scheme must not relate to political/lobbying activities (e.g. fundraising), and must not directly benefit individual councillors
- Organisations or groups submitting applications should be registered with a regulatory body (e.g. Charities Commission and Companies House) or be able to demonstrate that they are constituted as ‘not-for-profit’ organisations. Individuals will not be considered
- Organisations or groups submitting bids must be able to demonstrate sound financial performance and management (by naming the finance officer and describing the controls over the organisation’s accounting, bank accounts and cash)
- Schemes must comply with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)

What type of organisation are you?

- | | |
|--|---|
| <ul style="list-style-type: none"> • Registered charity • Registered limited company • Charitable incorporated organisation (CIO) • Community Interest Company limited by Guarantee (CIC) • Company limited by guarantee | <ul style="list-style-type: none"> • Constituted community group • Constituted but unincorporated club or association • Community Benefit Society • Social Enterprise |
|--|---|

Names and addresses of your committee/board members/trustees

CRSA

Cromer Road Primary School

Cromer Road

New Barnet

Herts EN5 5HT

Nikki Rice - Co-Chair/Trustee

[Gemma Patten](#) - Co-Chair/Trustee

Laura Riley - Secretary/Trustee

Natalie Steiner - Treasurer/Trustee

Sarah Wise - Trustee (Parent Governor)

[Dana O'Donnell](#)- Trustee (Headteacher)

[Sonya Grimwade](#) - Trustee

Bank Account Details & Name of Finance Officer

Natalie Steiner - Treasurer

Cromer Road School Association

Barclays Bank

Sort code - 29 - 95 - 61

Account number - 50024007

Other relevant information – please provide the following

- Constitution or memorandum & article of association or trust deed
- Letter Headed (.pdf format) document with full name & address of the organisation, bank account details (sort code, account, account name), VAT registration (if applicable), e-mail address, contact name and contact telephone of finance contact
- Annual report
- Your organisation’s latest independently audited or certified annual accounts (if available)
- Public liability insurance
- Safeguarding policy (You must include this if your organisation works with children and young people under 16 years of age or with vulnerable adults)

Please provide the name and support of your Ward Member who will present this as a Members Item, and at which Area Committee (Meeting and Date)

- Member name and evidence of support (e.g. e-mail)

David Longstaff

- Which Area Committee (North, East or West) and the committee meeting date you are working towards with the Ward Member

Northern Area Committee

Which Ward(s) of Barnet will your work mainly take place? (please highlight as appropriate)

- | | |
|--|--|
| <input type="checkbox"/> Barnet Vale | <input type="checkbox"/> Friern Barnet |
| <input type="checkbox"/> Brunswick Park | <input type="checkbox"/> Garden Suburb |
| <input type="checkbox"/> Burnt Oak | <input type="checkbox"/> Golders Green |
| <input type="checkbox"/> Childs Hill | <input type="checkbox"/> Hendon |
| <input type="checkbox"/> Colindale North | <input type="checkbox"/> High Barnet |
| <input type="checkbox"/> Colindale South | <input type="checkbox"/> Mill Hill |
| <input type="checkbox"/> Cricklewood | <input type="checkbox"/> Totteridge Woodside |
| <input type="checkbox"/> East Barnet | <input type="checkbox"/> Underhill |
| <input type="checkbox"/> East Finchley | <input type="checkbox"/> West Finchley |
| <input type="checkbox"/> Edgware | <input type="checkbox"/> West Hendon |
| <input type="checkbox"/> Edgwarebury | <input type="checkbox"/> Whetstone |
| <input type="checkbox"/> Finchley Church End | <input type="checkbox"/> Woodhouse |

Part 3: Scheme Proposal

Please provide a description of your proposed scheme, please include

- The aim of the scheme
- Please include photos or documentation that help describe your proposed scheme

How will your scheme contribute to the Barnet Plan, Area Committee Priorities and conform with CIL expenditure regulations?

- Area Committee priorities for CIL funding (*reviewed at Committee*) and provide a wide community benefit
- How does the scheme meet one or more of the four priorities set out in the Barnet Plan

- How does the scheme “support the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area”

How does your scheme offer good value for money?

- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners (e.g. infrastructure providers). Bidders must also demonstrate how any revenue costs associated with each scheme will be funded and maintained over its lifetime
- If your scheme has secured funding from other sources (e.g. crowdfunding initiatives), this will strengthen your bid. However, match funding or funding from alternative sources (e.g. grants or monies from a larger scheme) is not a requirement of the bidding process. Where funding has already been received towards a scheme or programme, this must be detailed here
- If you already do, or intend to work with other organisations

How will you deliver and manage the scheme?

- ***Have you engaged relevant Council Service Officers relevant to your scheme? Council Service Officers will be required to review and provide approval for a scheme which may impact their service area (the CIL Officer named in Part 5 can assist with this)***
- Timescale of the scheme and when it will start
- Who will be responsible for the scheme?
- Can you demonstrate that the scheme will be delivered on time and budget?
- Are there any risks to the delivery of the scheme and how will you manage them?
- If applicable, demonstrate how the scheme complies with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)

Wildlife and Learning Garden – Cromer Road Primary School - Project proposal

Cromer Road Primary School has served the local community for over 90 years and has a proud and successful history. We are an inclusive school and welcome all families equally, recognising the contribution they make to our rich community. We aspire to be the best that we can be in all areas of school life and are committed to continually developing our school to achieve this. We are committed to working with our parents and our wider learning community and together aim to equip our children with the skills and understanding appropriate to an ever changing world. We live in an ever changing diverse, global and local community and it is vital that we have shared purpose and achievement to help bind our communities together.

“Our mission is to deliver an engaging and inclusive curriculum tailored to the needs of every child in the school which not only nurtures their interest but encourages them to challenge themselves in a safe and supportive environment. We aim to offer opportunities which go beyond the prescribed ‘National Curriculum’ in order to engage and inspire. We are committed to ensuring that there is a value on life-long learning instilled in all our pupils, which in turn will foster a sense of happiness, security and belonging in all pupils at Cromer Road.”

Our school values are - Integrity, Resilience, Respect, Kindness and Curiosity.

We are seeking funding for this project to develop and use a neglected area in the heart of the school site, to being a dedicated valuable learning resource for curriculum and wider understanding

of ecosystems, the environment, climate change and sustainability, as well as being an area to enhance mental health and wellbeing within the school through connecting to nature, mindfulness practices and learning about organic growing. With increased demand for housing and rising costs many families find themselves in flats with no garden, for example in one of the schools intake Reception classes this year there are 27 out of 30 children who live in flats. It is vital that all children have regular outdoor access to the benefits of nature and learn to care for and respect the environment they live in.

This project will help to tackle inequalities in health and education by ensuring that all the children in the school have access to a wide range of experiences and learning opportunities, to give them the best possible start in life whatever their circumstances. We also aim to continue to strengthen the local community around the school with parent volunteers, a partnership with the nearby allotments at Tudor Park as well as local organisations such as the New Barnet Amateur Gardeners and Floral Arts Society, which has existed in the local community for over 100 years and are supporting the gardening which we do in the school. We will also be making use of a neglected green space to increase biodiversity and attract and support a wide range of native plants, insects and wildlife such as pollinators, hedgehogs, frogs and native birds and plants, and to make the garden a place to improve our health and wellbeing and learn about the benefits of these aspects for the long term.

Our school has recently been selected along with only 10 other schools to implement and develop the Trauma Informed Schools Approach to support the most vulnerable members of our school community. During an initial session for this project when school staff were asked to identify what they would wish for the school one of things they highlighted was that every pupil would have at least one outdoor learning session every week. This garden project we are developing would be a fantastic resource to make that wish a reality.

The school Governors, Senior Leadership Team, and parents and staff are supportive of the project, and we are all keen to be able to find the resources to make this happen, to make a positive change for the present and the future.

Project Aims

- To implement the development and delivery of a sustainable wildlife garden and organic vegetable growing area within the Cromer Road School site for the benefit of pupils, staff and school community, and in the long term the wider environment.
- To create a fully inclusive outdoor nature/growing site for the school - there are a high number of pupils with a range of SEN at the school and specific activities will be planned for them. The site will also be fully wheelchair accessible.
- To provide opportunities for pupils disadvantaged by their circumstances such as poverty or deprivation or personal needs such as Special Educational Needs, anxiety, low self-esteem to have experiences they may otherwise not have access to - including mindfulness practice and learning self-regulation techniques as well as being in and connecting to the outdoors for fun, growing and learning.
- To have a dedicated onsite resource will save school time and money (both of which are in short supply in state schools) - with a nature and growing garden to access regularly rather than to have to fill out forms and pay for additional staff or travel to external sites for this type of activity, outdoor learning can be achieved daily/weekly for pupils especially the most vulnerable with a considerable benefit to wellbeing.
- To enhance the wellbeing and positive mental health of all pupils and staff through connection with nature and the outdoors. Working on a shared project with shared goals for the benefit of all can enhance wellbeing and sense of purpose.
- To provide knowledge and information to the school community – pupils, staff and families about our place in the world/local ecosystems, environmental impact, sustainability and working to use positive practices and inspire environmental impact ideas for the future
- To develop and nurture genuine interest and care for the environment, ecosystems and habitats, and learn new skills for future roles and interests such as jobs/careers in

horticulture and ecology, sustainable farming etc

- To use, teach and promote organic sustainable growing, including providing a sustainable water source such as rainwater collection and composting -this will enhance children's knowledge and understanding of the process of food growing, how our food gets onto our plates, and how this can be done in ways to be better in tune with the environment.
- To provide a rich nurturing onsite resource for the whole school to access frequently/regularly
- To embed these positive wellbeing practices in the everyday life of the school

Benefits of the project for pupils, staff/parents, and wider community.,

- Enhanced wellbeing of pupils and staff through connection with nature and each other
- Further targeted holistic support for vulnerable and SEN pupils
- Bringing learning to life by linking curriculum to outdoor learning for as many subjects as possible, not just science e.g. creative writing etc
- Developing understanding of responsibility to self and others
- Bringing a greater diversity of ecosystems to the school with vegetable growing, a pond, wildflower areas, bug hotels, bird boxes etc
- Ongoing delivery of mental health support/resilience building for the children through planned sessions for mindfulness/connecting with nature/making a positive contribution to the school
- Providing new skills and interest to pupils in Horticulture, growing food and sustainable practices to potentially develop career interests/job opportunities
- Providing an accessible outdoor learning space for all pupils including those with additional educational or physical needs
- A calm secluded outdoor area if needed for helping to calm individual children/staff physically and emotionally
- An inclusive outdoor meeting space for staff/parents
- Supporting the rebuilding of the school community after Covid-19 pandemic restrictions impact
- Potential to support the school in developing and meeting Government Sustainability targets - such as recycling of waste food and school grown food being used in the canteen for school dinners
- Increased awareness of our individual and collective impact on the world both people and environment
- Increased awareness and engagement from children and young people to look at how the challenges of climate change impact and can be tackled and become part of the solution for

positive change

- For children to experience growing and eating food they have planted and nurtured

Long term project outcomes/asures

The aim is that demonstrable beneficial outcomes will attract further funding for future years of the running and maintaining the garden site, either through charity funders or the Local Authority recognition of the value. We hope that the successful project will be a role model to other local schools.

To give teaching and support staff confidence to use the garden and its resources to continue to develop/implement outdoor learning and well being activities for pupils of all abilities.

any beneficial aspects of this type of project may be more challenging to measure than for other sectors, however impact measuring is important and would be done through a variety of ways, including staff, parent, pupil surveys to look at -

any reduction in negative behavioural incidents in school.

staff reporting of impact on pupils.

measures of wellbeing rated by pupils and staff.

measures of positive/negative feelings about the challenges of climate change.

observing/measuring increased knowledge and awareness about climate change, food sustainability and protecting wildlife and eco-systems for the future.

As a Trustee of the CRSA, a parent of a child at the school, as a former pupil, as a member of staff and as a member of the local community I am taking a lead on this project which has been in development for a couple of years. We are making use of the expertise within our local community to get quotes, draw up plans and realistic costings etc. Several staff members in school are already experienced in outdoor learning and another staff member is developing skills in horticulture, outdoor learning and social and therapeutic horticulture. There is a team of parent volunteers ready to help with ongoing maintenance of the site when professional help is not needed such as a tree surgeon or major repairs. The aim is to use materials in the original development which have long lasting, low maintenance properties. Our strong contacts with local community network will continue to provide and help develop ongoing volunteer support for maintenance and development. The CRSA will have budget responsibility for the project and work in close conjunction with the school to support ongoing project costs.

Huge demands on the school budget mean although the CRSA has a strong fundraising team which will contribute to ongoing maintenance costs of the site and items needing to be purchased the huge demands on school budget means not all the CRSA funds can be allocated to one project or resource. The CRSA are asked to fund learning workshops, educational school trips, books, furniture for the library, playground equipment amongst many other things.

Risks - that part funding will delay a hugely valuable project when it could be being used to its full potential as soon as funding is found. We are ready to go ahead with the project as soon as we can secure appropriate funding either in part or for full costs of the project set up.

Part 4: Funding Request

How much funding are you requesting?

£ 22,300

Please see attached spreadsheet for costing estimates and quotes.

- You will comply with UK laws and meet the requirements of The Equality Act 2010.
- You will carry out the appropriate DBS checks if you work with young people or vulnerable adults.
- The scheme complies with all relevant legislation and adopts good practice in ensuring that safeguarding measures and insurance for the scheme are in place.
- You will notify us if an allegation relating to safeguarding or health and safety is investigated.
- The grant is a donation, and the Council are not liable for the consequences of its use. We reserve the right to reclaim any money which has been paid as the result of fraudulent or misleading claims.
- You will acknowledge the Council on any publicity material you issue in relation to the work of this grant, following agreement from the council.
- You will be willing to take part in, where proportionate and practical on any publicity activities.

Please tick this box to confirm that the information provided is true and accurate and that you accept the conditions detailed above, and sign below, or type in your name and date if emailing this application.

I/We understand that the decision of the Area Committee, to approve, reject or defer a scheme presented as a Members Item for CIL funding is final

I/We understand that Barnet Council have requested information about my organisation's personnel and financial data for the purpose of processing this application.

I/We confirm that the information given on the application form is true and my organisation has formally agreed that I/we can act on their behalf. I/we confirm that I/we have attached all required additional documents.

Applicant's signature			
Applicant's name	Sonya Grimwade	Date	14/12/23

Where possible, we will communicate with you about your application by email. We would also like to send you our community e-newsletter which includes details of grant application closing dates and other information. You can unsubscribe from that e-newsletter at any time.

Please tick here if you wish to join and be sent Barnet Communities Together Network Bulletin e-newsletter: